

Credit Card Processing Form

Payment Form

Payment Authorization Information

Card # _____ Type: V MC AMEX

Expiration Date: _____ (MM/YY)

CARD CODE: _____

AMOUNT: _____ TOTAL FUTURE AMOUNT: _____

ORDER INFORMATION

Invoice #: _____ Description: _____

CUSTOMER INFORMATION ID: _____

Name: _____ Company: _____

Address: _____

City, State, Zip: _____

Phone: _____ E-Mail: _____

We accept (Visa, Master Card, and American Express) and checks. An additional processing fee of 3% will be charged to all credit card charges. All returned checks will incur a \$35.00 fee. As the cardholder or Corporate Officer, by signing below I understand and agree to the terms set forth in this agreement, agree to pay, and specifically authorize Martin Myers Associates, LLC to charge my credit card, for the services provided.

Please Keep my Card On File - I further agree that in the event my credit card becomes invalid, I will provide Martin Myers Associates, LLC with a new valid credit card upon request, to be charged for the payment of any outstanding balances owed to Martin Myers Associates, LLC.

Signed: _____ Date: _____



Corporate Catering Offerings

Annapolitan Palate

Annapolitanpalate.com

Phone: (410) 934-1057

E-Mail: Contactus@annapolitanpalate.com



CATERING PROCEDURES

BEFORE BOOKING AN EVENT

When planning your event, please keep in mind that larger, more involved events require more planning and coordination

CATERING REQUESTS

Your request for catering services must be submitted via online form with a follow up phone call for deposit / payment information. If you need any help or have questions of the menu we can be reached at 410-934-1057 or contactus@annapolitanpalate.com

GUEST COUNT

A guaranteed number of participants are required at least 3 days prior to your event. We will be prepared to serve 3% above the final guarantee to accommodate last minute guests for **buffets and full service** menus. *does not apply to box lunches, receptions, beverage setups or a la carte items. The client will be billed for the guaranteed number or the actual number of guests, whichever is greater. If a guarantee number is not provided by the due date, your last estimate will be used as your guarantee.

CANCELLATIONS

All cancellations must be in writing and received by our office at least 2 business days prior to the event date. Events that are cancelled within a 48 hour time frame will result in 100% payment of any charges for rental equipment and linens.

SAME DAY EVENT ADDITIONS

We will make every effort to accommodate. Menu items and service needs may be limited and we'll use our creative talents to modify the written menu to deliver a high-quality product with our available ingredients.

MINIMUMS \$120 catering minimum

Service Levels

We offer two main levels of corporate catering service. We can also provide you with additional formal service if requested.

DROP OFF / SELF-SERVICE BUFFET

Recommended for informal affairs and business meetings. Drop off service is recommended for beverage services, continental breakfasts and deli buffets. This service level includes buffet plastic table cover, and paper or disposable service ware is recommended. Your order will be dropped off at the times specified on your event order.

WAITED SERVICE BUFFET

This service level is recommended for receptions, luncheons, and dinners serving more than 25 guests. Tabletop linens are provided for banquet tables. All steps of service (beverage, dessert, etc.) will be presented as a buffet service. *additional service fees for staff, linens, china and equipment rentals.

STAFFING

The number of staff required will depend on the type of event and the desired level of service. All staff are booked for a minimum of 4 hours. Staff hours are calculated from event preset through event breakdown. Server \$20 / hr Bartender \$25/hr Site Chef \$45/hr

LINEN

Additional linens are available at the following costs.

Linen Napkin - \$1.00 each

Banq. Tablecloth (54 x 120) - \$10.00 each

Square Tablecloth (54 x 54) - \$8.00 each

Color and specialty linen may require advance ordering

We are happy to provide you with quotes for additional event rentals.



Annapolitan Palate

875 Harry S. Truman Parkway

Annapolis, MD 21401

(410) 934-1057

A La Carte & Sides



Bread Basket – COLD B1

Muffin, Bagel, Danish, etc.

3.75 / person Serve 10-12 \$43.00



Yogurt Granola Fruit Parfait -COLD S1

3.50 / each

Home Fried Potatoes -HOT S2

3.25 / person

Meat Side – HOT S3

Maple Sausage links OR Bacon (3 strips)

* Turkey with advance notice

3.25 / person

Fruit Platter – COLD S2

4.50 / person Serve 10-15 \$50.00

Whole Fruit – COLD S3

Banana, Red Apple, Green Apple, Orange,

*Seasonal 1.25 / each

Salads – COLD S4

Basic Greens Salad/ Caesar Salad/

Cucumber Salad/ Pasta Salad/ Potato Salad/

Coleslaw / Black bean Salad

2.25 / each

Kettle Chips – COLD S5 1.25 / each



Breakfast Classics



Morning Continental – COLD B2

Scones, Muffins, Danish, Fruit Salad

6.25 / person Serve 10 - \$62.50

Admin Morning Start – HOT B1

Scrambled Eggs, Bacon, Sausage, Home

Fries, Toast (Butter/ Jelly) , Fruit Salad

Bowl 9.50 /person Serve 10 - \$95.00

Executive Brunch – HOT B2

Quiche Blossoms, French Toast, Bacon,

Sausage, Home Fries, Fruit Salad Bowl

11.00 / person Serve 10 - \$110.00

Breakfast Egg Bake – HOT B3

Eggs, Cheese, Ham (other meat), onion,

bread, Hash brown crust

6.00 / person Serve 12 - \$72.00

Quiche Blossoms – HOT B4

Choose filling, a breakfast fast break

cupcake with pastry crust

Service 12 - \$42.00 (Crab filling Add \$5.00)

Vegetable Scramble- HOT B5

With spinach, mushrooms, broccoli, sweet

peppers, onions, and cheddar cheese. Home

fries, Fruit Salad bowl

9.00 / person Serve 10 - \$90.00

Egg Sandwich – HOT B6

Egg Sandwich (choice of meat), Assorted

breads – Croissant, Kaiser, English Muffin

5.50 / person Serve 10 - \$55.00



Lunch Box

SALADS

Chicken Cobb- SAL 1

(Grilled chicken, bacon, boiled egg, cheddar, tomato, black olives, onion)

Asian Thai Chicken- SAL 2

(cabbage, mandarin orange, breaded chicken, craisins, green onion, broccoli, almonds)

Citrus Salmon - SAL 3

(feta, tomato, cucumber, lemon, purple onion)

BBQ Lovers- SAL 4

(pulled chicken bbq, bacon, black beans, cheddar, tomato, cabbage, purple onion)

Greek Iles -SAL 5

(feta, cucumbers, tomato, olives, onion)

Summer Greens - SAL 6

(mixed greens, feta, berries or citrus *seasonal, tomato, cucumber)

Premium Boxed – Sandwich / Salad, Cookie, Soda/Water, (1) Side: Chips, Pasta Salad, Whole Fruit, Potato Salad, Black Bean Salad, Coleslaw

Premium Salad Box - PSBX

Chicken Cobb / Asian Thai Chicken / Citrus Salmon / BBQ Lovers / Petite Crab Ball & Greens 13.00 / per Serve 10 - \$130.00

Premium Sandwich Box – PBX

Turkey Club / Chicken Walnut Salad / Asian Chicken / Chicken Caprese / California Croissant / Roast Beef & Blue Cheese 12.25 / per Serve 10 - \$122.50

Standard Boxed – Sandwich / Salad, Chips, Soda/Water

Standard Sandwich Box - SBX

Chicken Caesar Wrap / Honey Ham & Cheese / Egg Salad / Tuna Salad / Balsamic Portabella 10.50 / per Serve 10 - \$105.00

Standard Salad Box - SSBX

Chicken Caesar / Vegetarian Bowl / Greek Iles / Summer Greens 10.00 / per Serve 10 - \$100.00

Premium Salad Bowl *Only

Serves 10 -12 \$40.00

Standard Salad Bowl *Only

Serves 10 -12 \$32.00



Two Spreads PL8

Choice of 2 – Red Pepper Hummus / Black Bean Avocado / Cucumber Dill / Smoked Salmon / Spinach – served in bowls with crackers and flatbread toast Serves 10-12 \$25.00

Premium Assort Sandwich Platter – PL1

Serves 20 - \$225.00 – Includes Cookies Platter, Side Bowl , Soda/Water Assort

Serves 20 - \$110.00 * Sandwich Assort. Only PL1A

Standard Assort Sandwich Platter – PL2

Serves 20 - \$190.00 – Includes Chips, Soda/Water Assort

Serves 20 - \$110.00 *Sandwich Assort. Only PL2A

Mini Sliders Platter – PL3

Deli Assortment, Egg Salad, Chicken Salad, Tuna Salad Serves 10-12 \$45.00 *Platter Only

Cheese & Fruit Platter PL4

Display of fresh fruit, seasonal melons and berries paired with an assortment of cheeses 4.50 / per Serves 12- \$54.00

Raw Vegetable & Dip Platter PL5

Assortment of traditional vegetables, Enjoy the seasonal healthy crunch. Choice of Dip – Ranch, Blue Cheese, Balsamic 3.50 / per Serves 12 - \$42.00

Chilled Roasted Vegetable PL6

Colorful assortment of vegetables, marinated and roasted then chilled. Displayed with Choice of Dip – Ranch, Blue Cheese, Balsamic 4.00 / per Serves 12 - \$48.00

Tres Salad PL7

Choice of 3 – Chicken Salad / Egg Salad / Cucumber Salad / Black Bean Salad/ Pasta Salad – served in bowls with crackers and pita Serves 10 -12 \$40.00



Chafing Racks & Sternos

Hot lunches should be kept warm for service. Please consider these items when purchasing.

QUICK HOT LUNCH

QH1 – Pasta Bakes - Baked Ziti / Chicken Penne Alfredo / Meatball Marinara / Mushroom & Vegetable – Topped with Cheeses – Served with Garlic Rolls & Caesar Salad \$10.25/person
Serves 10 \$102.50

QH2- Chicken Wings - \$55 (50 Wings) Choose your heat. Dry Spice / Traditional BBQ/ Buffalo – Ranch or Blue Cheese

QH3- Pulled Pork BBQ / Beef Brisket – Includes Coleslaw/ Baked Beans / Kaiser Rolls \$13.00 / person

QH4 – Crab Mac & Cheese - Small serves 10-12 \$35 Large Serves 20-25 \$55



Hot Business Lunch

HOT Lunch Packages:

Entrée as Listed / Side Greens Salad OR Caesar Bowl / Basic Cookies Platter - Upgrade and add to your lunch menu with other options listed. Also please advise of any known food allergies.

H1- Bistro Beef Pot Roast - Tender braised lean beef / Rich brown sauce / Rosemary Red Skin Potatoes/ seasonal veg \$16.00 / person

H2 -Homemade Meatloaf -Sautéed scallions / rich brown sauce / fried onions /Mashed Potatoes/ seasonal veg \$15.00 / person

H3-Roasted Pork Loin / Roasted tender boneless pork loin/ gravy / Twice baked potato/seasonal veg \$14.50/ person

H4- Parmesan Tilapia - 6 oz Tilapia filet lemon caper butter / Wild Rice/ seasonal vegetable \$14.50 / person

H5- Atlantic Salmon Filet - 4 oz Salmon filet /honey Dijon and dill /Roasted Red Skin Potatoes/ seasonal vegetable \$16.00 / person

H6-Pierogies with Seafood - Mashed potato stuffed pockets / parmesan cream sauce / bay shrimp & scallops / seasonal vegetable \$15.00 / person

H7 – Orange Chicken - Asian flair zesty crispy chicken bites / Tangy pasta with cabbage & sweet peppers and onion medley/ seasonal vegetable \$14.50 / person

H8 – Chicken Piccata (lemon caper sauce) **OR Chicken Marsala** (mushroom marsala wine sauce) / over buttered pasta / seasonal vegetable \$15.00 / person

H9 – Fajita Bar – Season strips of chicken and beef or shrimp / peppers and onions / Mexican red rice / soft tortillas / pico de gallo / guacamole / sour cream \$16.00/person

H20- * Chef's SPECIAL – Changes by the week

ORDER FORM

E-mail: Contactus@annapolitanpalate.com OR
 FAX ORDERS TO 866-718-8857 CALL 410-934-1057 TO CONFIRM

Submit Order Via Online Form:
<http://www.annapolitanpalate.com/contact-us/>

NAME: _____

Delivery Address

COMPANY: _____

Street Address: _____ Ste. _____

City: _____ State: _____ Zip: _____

ORDER DATE: _____ Phone: _____ x _____

Delivery Time Requested: _____ AM PM

Room: _____

QTY	CODE	SPECIAL INST.	SIDE	DRINK
.....				

.....				

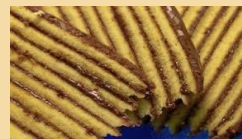
Beverages & Desserts



Specialty Dessert -
 *Minimum
 48hr pre-order
 requested

Birthday Cake Round * DES 5
 White, Chocolate
 Serves 15-20 -
 \$40.00

Smith Island Cake * DES 6
 Reese's / Red
 Velvet Serves
 15-20 - \$69.00



Coffee - BEV1

Regular OR Decaf
 Java Box (10 - 10oz Servings) , Sugar,
 Creamer, Cups \$20.00 / per

Hot Tea - BEV 2

Assorted Tea Bags
 Box Hot Water (10 - 10oz Servings)
 \$18.50 / per

Unsweet Ice Tea- BEV 3

10 -10 oz Servings (sugar, lemon, cups)
 \$12.50/ per

2 LT Soda - BEV 4 2.25 / each

Can Soda -BEV 5 1.25 / each
 (Coke, Diet, Sprite, Assort)

Water Bottle-BEV 6 1.25 / each

Bottle Juice - BEV 7 1.50 / each
 (Apple, Orange, Cranberry ,Grape)

Dessert Platter Assortment - DES 1

Cookies, Brownies, Bars
 Serves 15 - \$35.00

Cookies Med (2pc) - DES 2

1.50 / each

Premium Platter Assort * - DES 3

Bars, Cream puffs, Chocolate Covered
 Strawberries, Bite Size Cannoli's, Premium
 Chunk cookies -* Requests with notice
 Serves 15 - \$55.00

Cupcakes (2dz) * - DES 4

White, Chocolate Serves 24 - \$45.00
 Carrot Cake, Red Velvet Serves 24 - \$58.00